



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ISMA TRADING CORPORATION
 Address : Unit 911 Pacific Center Condominium, Pearl Drive, San Antonio, Pasig City

P.O. No. : 24-04-1199
 Date : APR 18 2024
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : -

Delivery Term : 15 Calendar Days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
2	set	574	Lot 2 Training Kits SPIRAL NOTEBOOK - Php. 55.48 ISMA TRADING CORPORATION Steno Spiral 40 sheets Bond 55-60 GSM Length: 8-9 inch Width: 6-7 inch Color: Blue RETRACTABLE BALLPEN - Php. 10.54 SHEN QI BALL 0.7mm, Variations: Black ink Qty: Per Piece (1) Transparent Plastic Envelope with Zipper Lock - Php. 36.06 RAEPUBLIC OFFICE SUPPLIES -Size Long ID Seminar Badge with clip - Php. 12.83 SAKURA Size: 56mm x 891mm Color: Clear Materials: Plastic Certificate Holder A4 Size - Php. 42.39 MANUEL STATIONERY	157.30	90,290.20

Control No. 5488

GRAND TOTAL : Php 90,290.20

Total Amount in Words *Ninety Thousand Two Hundred Ninety Pesos And 20/100 Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

MARCHELLO SEBASTIAN M. RAMNANI

(Signature over printed name of Supplier)

09/25/24
Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept :

RODRIGO M. DE DIOS
(Authorized Official)

Funds Available:

JUVY A. CUENCO
 Chief Accountant

Amount ₱ 90,290.20
 OBR No. : 100-2024-03-
0025-1013



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Agency Name

Supplier : ISMA TRADING CORPORATION
 Address : Unit 911 Pacific Center Condominium, Pearl Drive, San Antonio, Pasig City

P.O. No. : 24-04-1199
 Date : APR 10 2024
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Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : -

Delivery Term : 15 Calendar Days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
			Color: Blue		
			*Purchase Order shall cover all items found in the Request for Quotation, Terms of Reference/Technical Specification, and Bid Bulletin/s. if any.		
			***** Nothing Follows *****		
			Sub Total :		90,290.20

Control No. 5488 GRAND TOTAL : **Php 90,290.20**

Total Amount in Words Ninety Thousand Two Hundred Ninety Pesos And 20/100 Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

MARCHELLO SEBASTIAN M. RAMNANI

(Signature over printed name of Supplier)

04125124
Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

RODRIGO M. DE DIOS
(Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

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